

Authorisation

Note: Moreland Council requires a signature from a parent/guardian who has completed this form.

We will only discuss the application with the people named in this form.

Name of parent/guardian 1:

Signature:

Date:

Name of parent/guardian 2:

Signature:

Date:

Privacy information:

Moreland City Council is committed to protecting your privacy in accordance with the *Privacy and Data Protection Act 2014 (Vic)* and the *Health Records Act 2001 (Vic)*. The personal information requested on this form is being collected by Moreland City Council for enrolment purposes and may also be used to update your personal information otherwise held by council (for example, contact details including email address, phone number). The personal information will be disclosed to kindergartens and/or early years management organisations for kindergarten enrolment and may also be used by council for related purposes. Information will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not provided we cannot enrol your child for kindergarten. You can gain access to the personal information you have provided to Moreland City Council. If you wish to alter it, please contact the Kindergarten Central Enrolment Officer on 9240 2273. You can also contact Moreland Council's Privacy Officer via telephone on 9240 1111 or email at privacyofficer@moreland.vic.gov.au.

Contact the Kindergarten Central Enrolment Officer for more information

Telephone: 9240 2273 / 9240 2271 **Email:** centralenrolments@moreland.vic.gov.au

Website: moreland.vic.gov.au



Customer service:

Receipt of application:

Council office use only: Please complete this section once form has been received and payment made.

- \$24 application fee received
- Exempt from fee

Sundry Debtor **RC 9073**.

If you have any queries, please contact the
Kindergarten Central Enrolment Officer on Ext. 2273

Date: / / Receipt no: CSO initials: _____

Application form must be complete and include the following documentation:

- Birth certificate/passport/immigration document/immunisation history statement
- Proof of Moreland address
- Proof of non-resident link to Moreland
- Application form is complete, signed and dated
- Subsidy card if applicable